

USTRANSCOM Personal Property Advisory #19-0023

Date: 22 January 2019

From: USTRANSCOM Personal Property Division (J4-H), Scott AFB, IL 62225

To: Military Service Headquarters Representatives, Worldwide Personal Property Shipping Offices (PPSO), Personal Property Processing Offices (PPPO), and Department of Defense (DOD) Approved Transportation Service Providers (TSP)

Subject: 2019 Defense Personal Property Program (DP3) Spring Personal Property Forum (PPF)

1. The 2019 USTRANSCOM Spring PPF is scheduled for 19-20 March 2019 at the Four Points by Sheraton Conference Center, 319 Fountains Parkway, Fairview Heights, Illinois, 62208. The PPF objectives will address Peak Season 2019 preparation and provide DP3 initiative updates.

2. The Four Points by Sheraton has a limited number of rooms blocked for 18-21 March 2019. Reservations may be made by phone, 618-622-9500. Please specify booking is for the Personal Property Forum.

3. Proposed agenda (subject to change):

- 19 March (0700): PPF opens for attendee check-in.

- 19 March (0800-1630): PPF Day 1 - Peak Season Preparation and Initiative Updates. Open to all.

- 20 March (0800-1500): PPF Day 2 - "How to Make Peak Season 2019 Better," with topics ranging across the DP3 move experience. Open to all.

- 20 March (0800-1400): Simultaneous to the PPF Day 2 main forum, separate "one-on-one sessions" will be scheduled with DOD personnel. Sessions are by request only; we will accommodate as many requests as possible.

4. **LANDING FEE.** There is a voluntary non-reimbursable landing fee of \$10 to cover light refreshments during the PPF. Please bring cash on PPF Day 1 and provide it during your check-in.

5. **REGISTRATION AND ONE-ON-ONE SESSION REQUESTS:** NLT 15 February 2019, send an email with the following information to transcom.scott.tcj5j4.mbx.ppcf@mail.mil. Subject line should read, "2019 Spring PPF Registration."

- **Registration.** Full name (last, first) and rank/grade; organization; email; phone; and intent to pay landing fee (please indicate "yes" or "no.")

- **One-on-One Session Requests.** If interested in meeting with DOD members in a separate session, provide the following in your request: organization/TSP you are representing, which DOD entity (specify organization and/or names), topic of session, time requested (15, 30, or 45 minutes), and how many personnel will be in your party for this session.

6. The final agenda will be released in early March 2019. Please direct questions about the 2019 Spring PPF to transcom.scott.tcj5j4.mbx.ppcf@mail.mil.

7. This message is approved for release by the Chief of Operations, Defense Personal Property Program.