



# **NATIONAL FORWARDING CO., INC.**

2800 ROOSEVELT ROAD – BROADVIEW, ILLINOIS 60155

Telephones: 708-345-0550 800-323-9125

Fax: 708-345-3245

*“Proudly Serving Military Families”*

DATE: December 3, 2015  
TO: Agents and Haulers of National Forwarding Co., Inc. and Affiliates  
FROM: Cheryl Garamoni, Director, Agency Services  
SUBJECT: **Origin Weights and Reweigh Requests**

Please contact our office within three (3) days of loading a shipment with driver weights. Follow up the notification with sending the driver's weight tickets and inventories to the local agent so they can send the information to the base within seven (7) workdays.

Non Temporary Storage (NTS) shipments need to be weighed just like a shipment out of residence. The weight tickets from the NTS facility are not usable. Please follow the procedures when loading a shipment out of residence.

Sometimes a reweigh request is made by the customer or the base. If this is approved, we need the driver to perform the reweigh prior to delivery. If the shipment is delivering direct, make sure the driver gets a new heavy weight ticket prior to offloading the shipment. Contact our office with the reweigh weight within 48 hours and follow up with forwarding the reweigh tickets to our office within three (3) days for submission to the base.

If the shipment is delivering to SIT, we need the driver to get the reweigh prior to placing into SIT. We will not request SIT until we receive the heavy weight amount. After placing the shipment into SIT, contact our office with the lightweight and follow up with sending the reweigh tickets to our office within three (3) days for submission to the base.

When a request for a reweigh is made after the shipment has been placed into SIT, the destination agent is required to perform the reweigh. Contact our office with the weights, and follow up with sending the reweigh tickets to our office within three (3) days for submission to the base.

Letters of Warning and Suspensions have been issued for not performing a requested reweigh from the base. We need to make sure we are working with agents and haulers who comply with the regulations set forth by SDDC and National Forwarding Co., Inc.

If you have any questions, please contact me.

CG/lg